



TOWN OF LODI

W10919 County Road V Lodi, WI 53555

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SPECIAL TOWN BOARD MEETING

Thursday, January 18, 2024, at 6:00 PM

Location: W10919 County Road V, Lodi, WI 53555

MINUTES

1. **Call meeting to order:** Chair Neander called the meeting to order at 6:03 pm
 - a. Roll Call and declaration of quorum being present. Upon roll call present: Eberle, Kurt, Neander, Keller and Pfeil. Also present: ACT Benish, Deputy Clerk/Treasurer Decot, Town attorney Morgan and Town Engineer Blazek. Quorum present.
 - b. Notice of compliance with open meeting laws. Notice of Amended meeting was duly posted on the Town Website, Town Bulletin Board on January 8, 2024, in conformance with Wis. Statutes §19.84 (b)(2). Duly posted.
 - c. Pledge of Allegiance. Recited
2. **Citizen input on non-agenda items****
 - a. Carol MacMahon: Okee Bay Lake Association. Inquiring if funds were budgeted for boat launch/piers beyond grant funding. Yes, \$15000 placed in budget and approved.
 - b. Dan Hellenbrand: Inquiring about reviewing options for small businesses to obtain a annual CUP from the Town so as not to face scrutiny of business and being shut down. Town comprehensive Plan needs serious updating.
3. **Consent agenda-consider approval.** * *Keller/Pfeil motioned to approve consent agenda items as presented. Motion approved unanimously.*
 - a. Minutes of: Special Town Board meeting of December 4, 2023
 - b. Financials: Revenues Vs. Expenditures: Benish gave end-of-year summary report on tax collections; Treasurer's Report and Rev/Expense analysis pre-audit.
 - c. Payment Of Bills

**Individual items on the consent agenda may be considered separately by the Town Board.*

4. **Discussion from Fire Chief Sievers on Fire Truck update.** Chief Sievers presented a power point on a new truck to replace 1990 squad. Proposal from Reliant in; City would finance similar to other truck; looking for Town approval to enter into contract. Build would be 2028 with financing starting 2025/2026. Nate will send the presentation to Shelie. *Put on next agenda for action item to approve.*
5. **Discussion and possible action on contract for Animal Control.** *Pfeil/Keller motion to discontinue the services of Cedar Ridge Animal Control. Contract with Columbia County Humane Society. Motion approved unanimously.*
6. **Discussion and possible action on legal fee billings specific to R. Arnold contact.** The request to review the legal and engineering rebill by J. Hellenbrand; he is questioning why paying for charges due to Arnold contact of Town attorney on his case without consent; discussion held on Hellenbrand charges and Town charges for the same. Town attorney states attorney/client privilege is with Town not Arnold; can't rebill her as part of Town business; contact with Arnold is very limited unless authorized by Town to engage. Hellenbrand charges are a political decision to make; Options include capping rebills at a certain dollar amount or continue current practice. Discussion on obtaining second opinion from Morgan's on rebill issue; reach out to Wisconsin Town's Association on rebill to a resident contacting attorney and Hellenbrand's invoice. *Keller/Pfeil motion to table this item until the Town can obtain a second opinion starting with the Wis. Town's Association. Motion passed 4-0 with Kurt abstaining from the vote.*
7. **Discussion and possible action on Ordinance Enforcement.** Neander: the enforcement of ordinance's in the Town is fairly new; looking to set up a process; Columbia County Sheriff now under contract starting in May will be able to assist; Attorney Morgan: first letter from the Town of violation, second letter a long form from Town attorney with 3rd notice coming in the form of citation from Columbia County. Depending on violation, may require building inspector, Sheriff. Need to establish a bond schedule to work with Joint Municipal Court; create the schedule, resolution and adoption of

will be needed. Discussion 2 additional hours pre month with Columbia County Sheriff; current violation outstanding and next steps – Benish to send Morgan letter of violation.

- 8. Introduction of Columbia County Sheriff department and discussion on expectations under contract with Town of Lodi – Sheriff Brandner and Captain Menard.** Current proposal accepted is from May-September at approximately 16 hours per week. Will not be same days, same time or same deputy. Will be a dedicated patrol; Town will receive a report, reports can be tailored; contract liaison, most likely ACT Benish – when Town has issue, a point person will be assigned; discussion of extra patrol outside of accepted proposal; 2024 budget allows for additional hours that could take Town from May-December 31st; August is County’s time for budgeting new year; will be present at Town monthly meetings to report stats.
Kurt/Pfeil motioned to move agenda items 14 and 16 up on agenda to accommodate guests involved. Motion approved.
- 9. Discussion and possible action regarding creation of Ad Hoc committees.** Discussion on establishing Ad Hoc committees to address the many needs/projects the Town has. Binders set up a few months ago to all board members; bring in binders to identify projects. Attorney Morgan states don’t need Ad Hoc committee, can assign tasks; team, create a lead, direction, other and report back; can delegate to Shellie with parameters. Binders due back to Shellie within next 2 weeks by board members.
- 10. Discussion and possible action regarding seasonal position – Parks.** *Eberle/Kurt to table this item until next meeting where job description can be crafted. Motion approved unanimously.*
- 11. Discussion and possible action on IT services for Town of Lodi.** Discussion on requirement to switch to .gov email domain by State for security/cybersecurity purposes. Grant available to assist in transition up to \$600; grant expires January 31st, 2024 for reimbursement; Benish to apply for. Need for services outside Town discussed:
 - a. *Kurt/Pfeil to bring IT in house and discontinue Remote Technologies for IT services. Approved unanimously.*
 - b. *Pfeil/Kurt motion to purchase of a laptop computer utilizing ARPA funds and not to exceed \$1200. Motion approved unanimously.*
- 12. Discussion and possible action on Town website.** *Eberle/Pfeil motioned to approve Revize Government website to change Town website. Discussion: in house maintenance, contract – 5 years. Eberle/Pfeil amended motion to approve Revize Government website utilizing ARPA funding. Motion approved unanimously.*
- 13. Discussion and possible action on Town Hall signage replacement.** *Kurt/Eberle motion to table this until we can research material make up. Motion approved.*
- 14. Discussion and possible action on Reach Out Lodi donation request.** *Pfeil/Eberle motioned to approve a donation of \$500 to Reach out Lodi. Discussion: financials of Reach Out; Donation to other entities. Motion passed by majority 4-1.*
- 15. Discussion and possible action on Arbor Valley stormwater ponds.** Discussion on Arbor Valley stormwater ponds being overgrown and unsightly; maintenance of ponds; safety of neighborhood; proper drainage of pond; documents of pond. *Eberle/Kurt motioned to table this until more information can be obtained on pond and a community discussion can be held on maintenance. Motion approved unanimously.*
- 16. Discussion and possible action on Conservancy Park, parking lot work.** Bill Pfeil reported Robbie Buchanan will do for under \$4000 approved by Parks Commission. Discussion from Neander on restaurants approaching Town on utilizing or expanding parking lots in the Parks for business use.
- 17. Department reports**
 - a. Chairman Report (Neander) Neander reported the Hellenbrand matter is now complete at the County level; allowed Tess Carr to report her position on the matter at the County level; Transfer site has a new machine in replacing old Bobcat; plowing at the Transfer site is improving; Tess Carr on being at Transfer site needing a safety vest and asking where to stand when out there for internet polling; Manke application at County for rezone – nothing at town level yet.
 - b. Admin/Clerk Report: (Benish) dog licensing recap – 128 dogs licensed in 8 days; election preparation for Spring election, nomination/candidacy papers out and in, No Primary in February; file search in basement and organizing of items – looking for Arbor Valley subdivision paperwork; minutes have been sorted by year and starting to bind; met with Vierbicher on Monday on Town items.
 - c. Parks (Pfeil): Parking lot Conservancy will be redone by Robbie Buchanan; Okee Beach parking lot bids coming in/cost sharing with neighboring property that shares drive; Ballpark fencing extension needed; pickleball, Tom Healy is working with City of Lodi pickleball crew; By laws versus ordinance discussion.
 - d. Plan Commission (Neander) Owner of request did not show up; short term rental ordinance.
 - e. LAFD Commission (Kurt): Now a 501c3 entity; IGA; West Point will draft it with comments from commission and will send out again; roof on building needs to be redone, leaking. Steve reported on triangle meeting with City and West Point on fire station.
 - f. LAEMS Commission (Kurt): Nothing. Not meeting.

- 18. Consideration/motion to enter into closed session pursuant to Wis. Stats. 19.85(1) (c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Office positions- health insurance); (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Goeske) – (Roll call vote) *Eberle/Keller motioned to enter in to closed session. Motion approved at 9:20 p.m. Eberle, Kurt, Neander, Keller, and Pfeil. Brief recess. 9:28 pm.*
- 19. Upcoming meeting dates.** February 13, 2024 Town Board; Plan Commission, Tuesday, January 30th
- 20. Future agenda item(s):** Fire Truck; Parks Seasonal position; Arbor Valley stormwater ponds; Town Hall signage; parking lot Town Hall; Police contract; overnight parking signs in town locations.
- 21. Adjourn.** *Motion to adjourn was made in closed session by Kurt, seconded by Keller. Motion passed unanimously and. meeting adjourned at 9:57 pm*

Respectfully Submitted,

Shellie Benish, WCMC
Town Administrator/Clerk/Treasurer

Town Board: Chairman Steve Neander, Supervisors: Buck Kurt, Mike Keller, Bill Pfeil and Nick Eberle